

**OFFICE OF THE SADHANPARA-1 NO. GRAM PANCHAYAT**  
**UNDER KRISHNAGAR- II DEVELOPMENT BLOCK**  
**Vill.- Sadhanpara, P.O.- Bahirgachi Nadia.**

**NOTICE INVITING PRE QUALIFICATION- CUM -TENDER (Two Cover System)**

**Tender Notice No.: WBNADIA/S-1/PRO/ 01 /2024-25**

**Memo No.- 256 /S1/24**

**Date: 07-12-24**

e-tenders by two cover system are invited by the Prodhan, sadhanpara-1 Gram Panchayat, from eligible resourceful Contractors having experience in similar nature of work as per particulars given below. Tender will be received through E-tender of P. & R. D., Govt. of West Bengal Web Site.

**Annexure – A**

- 1 Name of the work : As stated in Annexure
- 2 Estimate Value of work put to Tender : As stated in Annexure
- 3 Time of Completion of work : As stated in Annexure
- 4 Contractors eligible to Submit tender : Bonafied contractors having credentials in such type of work @ 60% of work value in a single work awarded not earlier than 2021-22
- 5 Price per copy of set of tender documents : Not applicable
- 6 Date and time for downloading of tender documents : 07-12-24 to 17-12-24 upto ##### PM (as per Server clock)
- 7 Last date and time for submission of E-tender : 17-12-24 upto 2:15 PM (as per Server clock)
- 8 Time & Date of Opening : A) **Technical bids :- On 19-12-24** after 2:30 PM (as per Server clock)
- 9 2% of Estimated Amount (i.e., as stated in Annexure) will be deposited in favour of the Prodhan Sadhanpara-1 Gram Panchayat, by the bidder through the following payment mode as per Finance Department **Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A)**  
i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
- 10 Earnest Money : The offer will remain valid for acceptance for 180 days from the date of receipt of tender.
- 11 Validity of the tender : Current Schedule of Rates of PWD Roads/Building/S&P
- 12 Guiding Schedule of rates for items of work : Current Schedule of Rates of PWD Roads/Building/S&P
- 13 The Tender document and other relevant particulars (if any) may be seen by the intending tenders during office hours in the office of the Prodhan Sadhanpara-1 Gram Panchayat, as well as from the web site <http://wbtenders.gov.in>
- 14 Throughout this document the terms and “tender” and their derivatives (bidder / tenderer / tender /bidding / tendering etc.) are synonymous.
- 15 Conditional tender will be liable for rejection.
- 16 Time/ Cost over – run and consequent cost escalation for any material, labour etc. will not be allowed.
- 17 No mobilization advance/ secured advance will be allowed.
- 18 In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and / or technically sanctioned estimate.
- 19 The intending tenderer is required to quote the rate in figure as well as in words mentioning percentage above/ below or AT PAR on the basis of the relevant price schedule of probable items with approximate quantities.
- 20 Bidders shall submit the copy of a) Valid PAN issued by the IT Deptt., Govt. of India and b) Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under **GST Act’ 2017** which will be valid up to the date of opening of the tender. Tax Invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017. The intending tenderers will also have to produce similar nature of work credential documents of value as stated in annexure in a single work within last 3(three) years along with the ‘Technical Bid’. Bidders must submitted work order and payment certificate along with Bank statement
- 20 **Evaluation of Bid: All tenderer** or his authorized representative is requested to present personally during the opening of the tender and to sign the tender opening register as witness. The eligibility of a bidder will be ascertained on the basis of the uploaded documents in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is false, in such cases the eligibility of the bidder / tenderer will be out rightly rejected at any stage without any prejudice. documents only which are already submitted/uploaded in the web portal by the bidders and if these are not produced by the intending Bidders within the stipulated time frame, his/her/their proposals will be liable for rejection. Objection/ Complaint regarding Non-Eligibility in Technical Bid Evaluation : In case if there be any objection/complaint regarding Non-Eligibility in Technical Bid Evaluation, only intending Bidders or authorized persons on behalf of the Bidders may lodge objection/complaint along with specific authentic documents in support of their objection/complaint as a proof to the Notice Inviting Authority or Chairman, Tender

Evaluation Committee within 48 (forty eight) hours from the publication time (uploading time in web portal) of the Technical Bid Evaluation and beyond that time schedule (i.e. after expiry of 48 hours) no objection/complaint will be entertained as well as without any specific authentic documents as a proof in support of lodged objection / complaint, no objection or complaint in this regard will be entertained by the Tender Evaluation committee. On the other hand strict penal action may be taken against the respective Bidders for lodging false objection or complaint in obligatory attitude/ creating hindrance towards development works of the Govt. The detailed address of the complainant including e-mail/Fax number, mobile number & telephone number shall invariably have to be provided in their letter (through which if objection/complaint has to be lodged).

**Penalty for suppression / distortion of facts :** Submission of false /fabricated/ manufactured/incorrect documents or suppression of any running or incomplete works or suppression or distortion of facts by the intending tenderers is strictly prohibited, yet, if it is found/proved prior to issue of letter of acceptance; his/her/their bid will summarily be rejected and the case may be referred to the appropriate authority for prosecution as per relevant IT & I.P.C. Act with forfeiture of earnest money forthwith to the Prodhan, **Sadhanpara-1 Gram Panchayat** and penal action will be taken by the Office as it deem fit and may be debarred from participation in any tender within the jurisdiction of Block for a minimum period of 1 (one) year or more as it deem fit by the tender Inviting authority or competent Authority.

21 1% Cess to be recovered from the Bill of the agency as per Govt. rule.

22 The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof. and no claim in this respect will be entertained

The intending tenderers, at their own responsibility & risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the NIT. The cost of visiting the site shall be at the tender's own expenses.

23 Copy of this NIT along with other tender document may be obtained from the website **<http://wbtenders.gov.in>**

24 In the event of e-filling, intending bidder may download the tender documents from the website directly with the help of Digital Signature Certificate.

**Preparation of Bids.**

(i) Documents comprising the Bid.

The Bid submitted by the bidder shall be in two separate parts.

Part-I: This shall be named 'Technical bid' and shall comprise of.

(i) Earnest Money' by online mode as per clause-9

Authorized address and contact details of the bidder having the following information:-

**Address of Communication:-**

Telephone No.(land) \_\_\_\_\_ (Mo.) \_\_\_\_\_, Fax No.:- \_\_\_\_\_

E-Mail ID \_\_\_\_\_.

ii) Qualification information, supporting documents as specified in clause 18,19,20,21,22,

iii) Undertaking that the bid shall remain valid for the period specified in clause 11 .

iv) Any other information / documents required to be completed and submitted by bidders.

v) An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.

vi) An index stating the page Nos. of all documents submitted.

vii) Regarding bidding document

**Bid validity**

**Part-II:It shall be named 'Financial Bid and shall comprise of**

1) Form of Bid.

2) Priced bill of quantities for specified items of works.

Each part shall be separately sealed and marked in accordance with the instructions.

25 **Refund of EMD : As per Finance Deptt. Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A).**

26 **Exemption of earnest Money:** Earnest Money for each and every category to be deposited compulsorily by all intending tenderers . These societies, if selected through tender, will have to furnish requisite Security Deposit for performance of work. All registered Engineers' Co-operative Society participating in tenders should deposit Earnest money as usual failing which the tender will be treated as informal.

27 **Submission of Bids :**The bidder shall place the two separate envelopes (Called inner envelopes) marked. "Technical Bid" and "Financial Bid" in one outer envelop. Mentioning the name of work N.I.T. No. and Sl. No.

The inner envelopes will have marking as follows.

(i) 'Technical Bid'

(ii) 'Financial Bid'

The contents of the 'Technical Bid' & 'Financial Bid' shall be as specified in clause 'Preparation of Bids'. The inner and outer envelopes containing the Technical and Financial Bids shall.

a) Be addressed to the Prodhan Sadhanpara-1 Gram Panchayat, Sadhanpara, Nadia

b) Bear the N.I.T No. , Sl. No. & Name of work

c) Be indicated the name & address of the Bidder in details i.e Vill / Lane / P.O. / District etc. to enable the Bid to be returned unopened in case it is declared unopened as non-responsive.

28 Late Bids: Any Bid received after the stipulated time, will not be accepted

29 **Bid Opening:** The received bids will be opened (Except those received late ) in the presence of the bidders/ bidder's representatives who choose to attend at the specified time, date & place . In the event of the specified date for the submission of bids being declared a holiday the bid will be opened at the appointed & location on the next working day.

\* The envelope containing the technical bid shall be opened first.

\* In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter the bidders names and such other details as may be considered appropriate will be announced at the opening.

\* Evaluation of technical bids with respect to qualification information other information in part-I of the bid shall be taken up and completed preferably within the prescribed period and list will be drawn up of the responsive bids whose financial bids are eligible for consideration

\* A list of bidders, whose technical bids are found responsive, will be displayed in the office notice board prior to the schedule date of opening of financial bid. In case the specified date is deferred a corrigendum notice will be published and will be displayed in the office notice board.

\* At the time of the opening of the 'Financial Bids' the names of the eligible bidders will be announced. The financial bids of only those bidders will be opened. The remaining bids will be returned unopened to the bidders

30 **Revocation / withdrawal of tender:** Revocation / withdrawal of tender by the participating bidder/s are not permissible. If the participating bidder/s or the lowest bidder on receipt of work-order do not take up the work or leave the work incomplete, a penal action will be taken by 'Black-listing in participation of tender' for one year or by forfeiture of his deposited earnest money, as decided by the authority.

31 **Compensation for delay in execution of work and Additional Terms and Conditions vide Clause No-111 under Chapter No-VII of West Bengal Panchayat (Zilla Parishad , Panchayat Samity and Gram Panchayat) Finance Rules :**

(1) On the whole an Affidavit on Non-judicial Stamp of Rs. 10/- (Rupees Ten) to be executed by the Agency in the following terms & conditions on the eve of Stamp Agreement.

Terms:

i) I have no past history of default/ Blacklisting or casting aspersions on Govt. or any other site officers and employers.

The work would be completed within the schedule time of tender and no extension at time will be considered except on special circumstances

i) Cost of escalation of materials will not be considered.

32 Contractor have must obey the " KARMASHREE" guidelines at the time of starting the work at site.

### 33 OTHER TERMS & CONDITIONS

Tender received later than specified date and time will not be considered. Tenders thus received will be opened as per schedule in presence of tenderer's who are intended to remain present. Such tenderers will please put their signature in the tender opening document as a token of witness during the opening process.

Tenderers are requested to fill in the tender documents correctly and completely, failing which the same will be liable for rejection according to the discretion of the Authority.

Tender submitted without earnest money will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

Prodhan Sadhanpara-1 Gram Panchayat reserves the right not to accept the lowest offer and reject any tender without assigning any reason thereof. All particulars of work may be had in the Office of the undersigned up to 04:00 P.M. on all working days.

Prodhan  
Sadhanpara-1 Gram Panchayat

**ANNEXURE**  
**NIT No.- : WBNADIA/S-1/PRO/ 01 /2024-25**

**List of Works**

Sl. No.	Name of work	Estimated amount put to Tender (including GST &	Earnest Money @ 2% (Rs)	Tender Fee (Rs)	Time of completion	Eligibility of Contractors	Cost of Tender Documents
1	2	3	3	5	6	7	8
1	Gray Water Management at house of Sufal Dey at Rakhalgachhi Banagram under 15 <sup>th</sup> FC	23615.00	472.00	250.00	20 Days	Bonafied contractors having credentials in such type of work @ 60% of work value in a single work awarded not earlier than 2021-22	0
2	Gray Water Management near house of Totan Pal at Rakhalgachhi Bamanpara under 15th Fc	23615.00	472.00	250.00	20 Days		0
3	Gray Water Management near Manmothya Dey at Rakhalgachhi under 15th Fc	23615.00	472.00	250.00	20 Days		0
4	Mark II Tube Well at Avenger Club and Boro Mosjid near Sahidul Sk at Rukunpur under 15th CFC Tied Fund.	301817.00	6036.00	500.00	20 Days		0
5	Community latrine at near Dakshin Rukunpur Eidgha Maidan at Dakshin Rukunpur under 15th FC Tied Fund	348818.00	6976.00	500.00	45 Days		0
6	Community latrine at Antim Ashram at Dakshin Rukunpur under 15th FC	348818.00	6976.00	500.00	45 Days		0
7	Community latrine at Bamanitala at Bargora under 15th FC	348818.00	6976.00	500.00	45 Days		0
8	Community latrine near pond of Rasul sk at Uttar Chupipota Under 15 <sup>th</sup> FC Fund	348818.00	6976.00	500.00	45 Days		0
9	Community latrine Abahani Criyachakra Clib at Chupipota under 15th FC	348818.00	6976.00	500.00	45 Days		0
10	Sub-Center repairing near the house of Durjodhan Biswas at Saheb Nagar under 15th CFC Untied Tied Grant.	334838.00	6697.00	500.00	45 Days		0

Prodhan  
Sadhanpara-1 Gram Panchayat

**Memo No. : 256 /1(7)/S1GP/2024**

**Date: 07-12-24**

**Copy forwarded for wide circulation to :-**

- 1 The Sub Division Officer, Krishnagar Sadar, Krishnagar, Nadia.
- 2 Block Development Officer, Krishnagar - II Development Block, Dhubulia, Nadia
- 3 The Sabhapati, Krishnagar - II Panchayat Samiti, Dhubulia, Nadia.
- 4 The Branch Manager , Panjab National Bank, Sadhanpara, Nadia
- 5 The Office Notice Board
- 6 The Manager, **Lipi Mala**, Nadia. For wide Publicity
- 7 Office Copy.

Prodhan  
Sadhanpara-1 Gram Panchayat